

**NORTH HILLS SCHOOL DISTRICT BOARD OF EDUCATION
LEGISLATIVE MEETING MINUTES
THURSDAY, JUNE 8, 2017 ~ 7:00 P.M.
NORTH HILLS MIDDLE SCHOOL
www.nhsd.net**

Board Members Present

Arlene Bender, Thomas Kelly, Joseph Muha, Annette Giovengo-Nolish, Louis Nudi, Kathy Reid, Helen Spade, Edward Wielgus and Michael Yeomans

Board Members Not Present

None

Also Present

Dr. Patrick Mannarino, Dr. Jeff Taylor, David Hall, Valerie Mengine, Amanda Hartle, and Kris Kaufmann.

Persons Signing the Register

None

Call to Order

The meeting was called to order at 7:05 p.m. There was a moment of silence and salute to the flag. Mr. Wielgus noted that an Executive Session had taken place this evening from 5:00 p.m. to 6:50 p.m. to discuss personnel and legal issues. In attendance were Board Members Arlene Bender, Thomas Kelly, Joe Muha, Annette Giovengo-Nolish, Louis Nudi, Kathy Reid, Helen Spade, Edward Wielgus and Mike Yeomans. Also present were Dr. Patrick Mannarino, Michael Witherel, Esq. and Lori Rieger.

Public Comments on Agenda Items

None

Board Member Comments

None

Approval of Minutes

A motion was made by Mr. Wielgus, seconded by Mr. Muha and unanimously passed to approve the minutes of the May 4, 2017 Work Session/Legislative Meeting and the May 11, 2017 Legislative Meeting.

AGENDA ITEMS:

EDUCATION

A motion was made by Mrs. Bender, seconded by Mr. Muha and unanimously passed to **approve the Bid Award for a Laser Engraver and Accessories to Allegheny Educational Systems in the amount of \$22,375.64**, as per document 1, as recommended by the Superintendent.

A motion was made by Mrs. Bender, seconded by Mr. Muha and unanimously passed to **approve the 2017-2018 Textbook Adoptions**, as per document 2, as recommended by the Superintendent.

A motion was made by Mrs. Bender, seconded by Mr. Muha and unanimously passed to **approve the 2017-2018 K-6 Student/Parent Handbook**, as per document 3, as recommended by the Superintendent.

A motion was made by Mrs. Bender, seconded by Mr. Muha and unanimously passed to **approve the Bigs in Blue Program**, as per document 4, as recommended by the Superintendent.

A motion was made by Mrs. Bender, seconded by Mr. Muha and unanimously passed to **approve the Adelphoi Education Services and North Hills School District 2017-18 Agreement**, as per document 5, as recommended by the Superintendent.

A motion was made by Mrs. Bender, seconded by Mr. Muha and unanimously passed to **approve the Bid Award for Physical Education Equipment and Accessories** as per document 6, as recommended by the Superintendent.

ATHLETICS AND ACTIVITIES

A motion was made by Mr. Muha, seconded by Mrs. Reid and unanimously passed to **approve the Parent/Student Athletic Handbook for 2017-2018 for North Hills High School and North Hills Middle School**, as per document 1, as recommended by the Superintendent.

Mr. Muha announced the 2017 Inductees to the North Hills High School Sports Hall of Fame: Keith Brown, Class of 1981; Liz Cleary, Class of 2003; Zach Hebda, Class of 2011; Margo Malone, Class of 2012; Sal Marsico, Coach.

A.W. BEATTIE CAREER CENTER

None

PERSONNEL

RESIGNATIONS

A motion was made by Mr. Kelly, seconded by Mr. Muha, and unanimously passed to **approve Resignations**, as per the attached list, document 1, as recommended by the Superintendent.

APPOINTMENTS

A motion was made by Mr. Kelly, seconded by Mr. Muha, and unanimously passed to **approve Appointments**, as per document 2, as recommended by the Superintendent.

First Name	Last Name	Position	Rate	Effective
Craig	Swanson	Sr. High School Science Club Sponsor	\$700	for 17-18 school year
Steven	Baleno	Interim Sr. High Yearbook Sponsor	\$3,089	for 17-18 school year
Ondrejana	Zatek	boys' volleyball middle school head coach	\$1,859	April 7, 2017
Michael	Protch	boys' volleyball varsity assistant coach	\$2,137	April 7, 2017
Amber	Hreha	Extended School Year (ESY) Teacher	\$40/hr.	summer of 2017
Kristen	Carmody	Extended School Year (ESY) Teacher	\$40/hr.	summer of 2017
Donna	Bush	Extended School Year (ESY) Teacher	\$40/hr.	summer of 2017
Matthew	Rizzutto	Extended School Year (ESY) Teacher	\$40/hr.	summer of 2017
Alicia	Rittle	Extended School Year (ESY) Teacher	\$40/hr.	summer of 2017
Madison	Merhaut	Extended School Year (ESY) Teacher	\$40/hr.	summer of 2017
Mary	O'Donovan	Extended School Year (ESY) Speech Therapist	\$40/hr.	summer of 2017
Corrine	Dranko	Extended School Year (ESY) Paraprofessional	\$11.31/hr.	summer of 2017
Amy	Dombrowski	Extended School Year (ESY) Paraprofessional	\$11.31/hr.	summer of 2017
Rhonda	Juillerat	Extended School Year (ESY) Paraprofessional	\$11.31/hr.	summer of 2017
Janet	Brown	Extended School Year (ESY) Paraprofessional	\$11.31/hr.	summer of 2017
Lisa	Hildebrand	Extended School Year (ESY) Paraprofessional	\$11.31/hr.	summer of 2017

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Frances	Halley	Extended School Year (ESY) LPN	\$15/hr.	summer of 2017
Lisa	Hildebrand	Summer Literacy Program Paraprofessional	\$11.31/hr.	summer of 2017
Frances	Halley	licensed practical nurse	\$15/hr.	May 18, 2017
Caitlin	Evans	long-term substitute HPE teacher	\$30,900 (3% over 16-17 Rate)	8/16/17 - TBD
Steven	Baleno	long-term substitute English teacher	\$31,930 (3% over 16-17 Rate)	for 17-18 school year
Ashley	Meyer	long-term substitute Kindergarten teacher	\$30,900 (3% over 16-17 Rate)	for 17-18 school year
Tyler	Estabrook	long-term substitute English teacher	\$30,900 (3% over 16-17 Rate)	Apprx 1st Sem. of 17/18

Volunteer Appointments:

- Lucas Beaver – Band – effective for the 2017-18 School Year
- Brian Bliss – Hockey – effective for the 2017-18 School Year
- Maria Clegg – Band – effective for the 2017-18 School Year
- Derek Liebert – Basketball – effective for the 2017-18 School Year
- David McClurg – Slow Pitch Softball – effective for the 2017-18 School Year
- Sydney Schmit – Marching Band – effective for the 2017-18 School Year
- Lauren Tucci – Band – effective for the 2017-18 School Year

Substitute Appointments – Summer Workers at the rate of \$8.50/hour:

- Deanna Atzinger – Custodial – effective May 30, 2017
- Tammy Brantner – Custodial – effective May 30, 2017
- Ben Waltz – Custodial – effective May 30, 2017
- Josh Spangler – Maintenance – effective May 30, 2017
- Lucas Colton – Maintenance – effective May 30, 2017
- Nick Pezich – Maintenance – effective May 30, 2017
- Frank Bosanac – Maintenance – effective May 30, 2017
- Joshua Selzer – effective May 31, 2017

CHANGES OF STATUS

A motion was made by Mr. Kelly, seconded by Mr. Muha and unanimously passed to **approve the Change of Status**, as per document 3, as recommended by the Superintendent.

Donald Tilves – From 9th grade assistant football coach to varsity assistant football coach at the rate of \$5,984 effective for the 2017-18 school year.

JOB DESCRIPTION

A motion was made by Mr. Kelly, seconded by Mr. Muha and unanimously passed to **approve the Job Description of Security Officer**, as per document 4, as recommended by the Superintendent.

SALARY INCREASES

A motion was made by Mr. Kelly, seconded by Mr. Muha and unanimously passed to **approve the Salary Increases and Goal Achievement Bonuses**, as per documents 5A, 5B and 5C, as recommended by the Superintendent.

Act 93 Employees:

First Name	Last Name	Position	2016-17 Goal Bonus	2017-18 Salary
Jason	Beall	Secondary Assistant Principal	\$1,664	\$85,929
Nicole	Bezila	Director of Pupil Services	\$2,187	\$112,888
Kristina	Bilderback	Highcliff Elementary Principal	\$1,652	\$85,285
Shannon	Crombie	Sr. High School Assistant Principal	\$1,652	\$85,285
Nancy	Farris	Elementary Food Service Manager	\$363	\$49,495
Kim	Freedman	Supervisor of Custodial Services	\$949	\$55,466
Mary	Grimm	Ross Elementary Principal	\$1,600	\$82,600
David	Hall	Director of Finance and Operations	\$3,096	\$156,914
Amanda	Hartle	Director of Communications and Development	\$935	\$64,393
Leslie	Hunzeker	Sr. High Food Service Manager	\$654	\$44,623
David	Lieberman	Middle School Principal	\$2,241	\$114,859

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Patrick	Mannarino	Superintendent	\$3,180	\$162,600
Amy	Mathieu	McIntyre Elementary Principal	\$2,269	\$115,993
Valerie	Mengine	Director of Human Resources	\$506	\$104,497
Gerard	Muth	Accounting Manager	N/A	\$79,101
Lindsay	Radzvin	Director of Food Service	\$1,369	\$75,373
Amy	Scheuneman	Director of Athletics	\$1,880	\$97,055
Jesse	Simpson	West View Elementary Principal	\$1,979	\$102,162
Kevin	Swindell	Director of Facilities Services	\$1,300	\$89,479
Jeffrey	Taylor	Asst. Superintendent for Curriculum, Assessment & Elementary Education	\$2,598	\$134,110
Johannah	Vanatta	Assistant Superintendent for Secondary Education	\$2,546	\$131,445
Patrick	Weber	Sr. High School Assistant Principal	\$1,487	\$76,756
Beth	Williams	Sr. High School Principal	\$2,371	\$122,385
Michelle	Zimmerman	Activities Coordinator	\$439	\$39,897

Non-Union Employees:

First Name	Last Name	Position	2017-18 Salary
William	Kolder	Mechanic	\$ 54,707
Robert	Muchenski	School Security Officer (Hourly)	\$ 24.81
Jerry	Glenn	Security Officer (Hourly)	\$ 24.37
Lori	Rieger	Administrative Assistant - Board and Superintendent	\$ 50,205
Annie	Mersing	Administrative Assistant - Human Resources	\$ 42,394
Pamela	LaBrasca	Administrative Assistant - Business Office	\$ 33,040
Paul	Randour	Food Service Truck Driver (Hourly)	\$ 14.74

Athletic and Activity Stipends:

Name	Position	2017-18 Stipend
Christopher Ballentine	Assistant Instrumental Music Director (4-12)	\$1,405
Allison Craig	Elementary Orchestra Director	\$1,196
Coleman Mazur	9th Grade Assistant Baseball Coach	\$2,007
Eric Snyder	9th Grade Head Baseball Coach	\$2,258
Zoltan Toth	Middle School Head Baseball Coach	\$2,936
Stephen Berger	8th Grade Head Boys' Basketball Coach	\$3,568

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Steven Magill	7th Grade Head Boys' Basketball Coach	\$2,974
Sean White	Varsity Assistant Boys' Basketball Coach	\$4,275
Kelly Brennan	Varsity Assistant Girls' Basketball Coach	\$4,275
Janay Gaefke	9th Grade Cheerleading Sponsor	\$2,252
Kaitlin Graf	Varsity Assistant Cheerleading Sponsor	\$2,805
Kristopher Proctor	Middle School Head Cross Country Coach	\$2,481
Sherri Kempf	Highcliff Student Council Sponsor (.5)	\$947
Marylou Stefanko	West View Student Council Sponsor	\$2,292
Matt Rizzutto	McIntyre Safety Patrol Sponsor	\$998
Alexander Martinez	Middle School Assistant Football Coach (.5)	\$1,431
David Schoppe	Varsity First Assistant Football Coach	\$8,400
Jamie DeWeese	Varsity Head Golf Coach	\$3,159
Larry Dorenkamp	Varsity Assistant Golf Coach	\$2,546
Nancy Guzan	Head Teacher - West View Elementary School	\$3,388
Elizabeth Spicer	Head Teacher - McIntyre Elementary School	\$3,189
Linda Stretch	Head Teacher - Ross Elementary School	\$2,790
Mary Lee Wetmore	Head Teacher - Highcliff Elementary School	\$3,089
Christopher Ballentine	Marching Band Camp Assistant Director	\$1,036
Christopher Ballentine	Marching Band Assistant Director	\$2,275
Laura Otte	Middle School Musical Choreographer	\$1,299
Megan Ward	Middle School Musical Costume Manager	\$1,049
Franz Ratnavale	Middle School Student Council Sponsor (.5)	\$1,395
Adam Getty	8th Grade Head Boys' Soccer Coach	\$2,007
Gilbert Uwineza	9th Grade Head Boys' Soccer Coach	\$2,286
Ryan Luffey	Varsity Assistant Girls' Soccer Coach	\$3,234
Bethanie Moreschi	Varsity Head Girls' Soccer Coach	\$4,516
Elizabeth Gasior	Varsity Head Softball Coach	\$4,089
Nataly Price	Varsity Assistant Softball Coach	\$2,974
Kara Sroka	Varsity Assistant Softball Coach	\$2,602
Beth Boro	German Club (7-12) Sponsor (.5)	\$797
Joe Deible	German Club (7-12) Sponsor (.5)	\$797
Joe Deible	Future Teachers of America Club Sponsor	\$1,009
Melanie Naugle	Latin Club (7-12) Sponsor (.5)	\$797
Kurt Zebley	Latin Club (7-12) Sponsor (.5)	\$797
Lisa Palmieri	National Honor Society Sponsor	\$797
Brian Bellissimo	Multi-Media Club Sponsor	\$1,893
Elizabeth Cleary	Varsity Head Swim Coach	\$4,721
Shannon Metzler	Varsity Assistant Swim Coach	\$3,104
Sarah White	Varsity Assistant Swim Coach (Diving)	\$3,197
Clare Brown	Varsity Assistant Track Coach	\$3,884
Jason Hillegas	Varsity Assistant Track Coach	\$4,646

Alexander Martinez	Middle School Head Track Coach	\$3,132
Matthew Pokusa	Middle School Assistant Track Coach	\$2,630
Doug Sundo	Varsity Head Track Coach	\$5,966
Mark Timko	Varsity Assistant Track Coach	\$4,405
Jose Martinez	Varsity Head Wrestling Coach	\$5,922

TENURE

A motion was made by Mr. Kelly, seconded by Mr. Muha and unanimously passed to **approve the Tenure**, as per document 6, as recommended to the Superintendent. The following teachers received tenure effective June 1, 2017:

- Maria L. Congelio
- Stephanie L. Celender
- Julie A. McKnight
- Megan Ward
- Elizabeth T. Cleary
- Laura A. Otte
- Kristen B. Beall
- Nicole L. Beynon
- Anthony S. Burns
- Autumn M. Dosch
- Erin M. Ross
- Allison R. Burns
- Courtney L. Meyer
- Lauren B. Scorzafave

OTHER

A motion was made by Mr. Kelly, seconded by Mr. Muha and unanimously passed to **approve the Collective Bargaining Agreement Between North Hills School District and Local 32BJ Service Employees International Union (Food Service Employees), Effective July 1, 2017 through June 30, 2022**, as per document 7, as recommended to the Superintendent.

A motion was made by Mr. Kelly, seconded by Mr. Muha and unanimously passed to **authorize the Superintendent to make day-to-day operational management, hiring decisions, and McIntyre Elementary Construction Project Change Orders, in consultation with the School Board President and the Chair of the appropriate School Board Committee, that will be ratified at the next legislative Meeting**, as per document 8.

A motion was made by Mr. Kelly, seconded by Mr. Muha and unanimously passed to **appoint Lori Rieger to serve as School Board Secretary for the period July 1, 2017 through June 30, 2021**, as per document 9, as recommended to the Superintendent.

POLICY

None

COMMUNITY AND INTERGOVERNMENTAL RELATIONS

None

FINANCE

A motion was made by Dr. Nolish, seconded by Mrs. Reid and unanimously passed to **approve Resolution 2017-6 - Establishing the Tax Rate for 2017-18 at 18.0 mills**, as per document 1, as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Mr. Muha and unanimously passed to **approve Resolution 2017-7 - Providing for the Homestead and Farmstead Exclusion for 2017-18**, as per document 3, as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Mrs. Reid and unanimously passed to **approve the 2017-2018 General Fund Budget**, as per document 5, as recommended by the Superintendent. The 2017-18 Final Budget includes estimated revenues of \$77,896,299 and expenditures and other uses of \$79,193,692. It includes an increase in the Real Estate Tax rate of .2 mill, increasing it from 17.8 mills to 18.0 mills.

A motion was made by Dr. Nolish, seconded by Mrs. Spade and unanimously passed to **ratify General Fund Bills**, as per document 7, as recommended by the Superintendent. These include checks numbered: 47551, 47555 through 47631; 47633 through 47733; 47735 through 47831; 47834 through 47883; 47885 through 47888; 47890 through 47895; 47897 through 47951.

A motion was made by Dr. Nolish, seconded by Mrs. Spade and unanimously passed to **ratify Construction Fund Bills**, as per document 8, as recommended by the Superintendent. These include checks numbered: 47632; 47734; 47832; 47833; 47896.

A motion was made by Dr. Nolish, seconded by Mrs. Spade and unanimously passed to **ratify Capital Project Fund Bills**, as per document 9, as recommended by the Superintendent. These include checks numbered: 47552 through 47554.

A motion was made by Dr. Nolish, seconded by Mrs. Spade and unanimously passed to **approve Budget Transfers**, as per document 10 as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Mrs. Spade and unanimously passed to **approve Payroll for the Month of May 2017 in the amount of \$2,984,518.34**, as per document 11, as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Mrs. Spade and unanimously passed to **approve the General Insurance renewals**, as per document 12, as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Mrs. Spade and unanimously passed to **approve the Workers Compensation renewal**, as per document 13, as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Mrs. Spade and unanimously passed to **approve the appointment of Hosack, Specht, Muetzel & Wood, LLP as district auditor for 2016-17, 2017-18 and 2018-19**, as per document 14, as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Mrs. Spade and unanimously passed to **approve the renewal of the Questeq Contract**, as per document 15, as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Mrs. Spade and unanimously passed to **approve the Copier Maintenance Contract with Konica Minolta**, as per document 16, as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Mrs. Spade and unanimously passed to **approve the Facilities Use Fee Schedule for the 2017-18 School Year**, as per document 17, as recommended by the Superintendent.

SUPPORT SERVICES

A motion was made by Mrs. Spade, seconded by Mrs. Reid and unanimously passed to **approve the bid award for Milk and Other Dairy Products for 2017-18**, as per document 1, as recommended by the Superintendent.

A motion was made by Mrs. Spade, seconded by Mrs. Reid and unanimously passed to **approve the bid award for Ice Cream Products for 2017-18**, as per document 2, as recommended by the Superintendent.

A motion was made by Mrs. Spade, seconded by Mrs. Reid and unanimously passed to **approve the Breakfast, Lunch and Morning Care Prices for 2017-18**, as per document 3, as recommended by the Superintendent. Breakfast K-12 is \$1.50/\$0.30; Lunch K-12 is \$2.50/\$.40; Morning Care is \$3.50 per day.

A motion was made by Mrs. Spade, seconded by Mrs. Reid and unanimously passed to **approve Three-Year Contract for Custodial Chemical Supplies to D.H. Bertenthal & Sons in the amount of \$17,955.78**, as per document 4, as recommended by the Superintendent.

A motion was made by Mrs. Spade, seconded by Mrs. Reid and unanimously passed to **approve One-Year Contract for General Supplies and Floor Care Custodial Supplies to various suppliers**, as per document 5, as recommended by the Superintendent.

ADDITIONAL BOARD COMMENTS

Mrs. Spade stated that although she inadvertently approved all Personnel Items, she did not want to approve the Goal Bonuses for Act 93 Employees. She does not believe in bonuses and especially when we are approving an increase in the tax rate. She also stated that she understands this is a component of an employment contract, but she disagrees with it and was not on the Board when this contract was approved.

Mr. Wielgus stated that these bonuses are a component of the current Act 93 Contract, and this district does not breach contracts with any of its unions or employee groups. He also spoke in support of our administrative team stating that we have asked them to absorb more work over the past few years, and they are deserving of the bonuses.

Dr. Mannarino explained that these are not arbitrary bonuses awarded just because the district had extra money or that we thought the administrators did a good job. Administrator goals are set at the beginning of the year, reviewed by the Board, and are task and projects that are not necessarily a part of the expectations of their job descriptions. Our administrators have done outstanding work on these additional goals and several of them have been asked to present regionally and nationally regarding specific projects. Dr. Mannarino state this system has been in place for many years, and he fully supports it.

ADJOURNMENT

Mr. Wielgus adjourned the meeting at 7:43 p.m.


Loretta J. Rieger
School Board Secretary